



Aging & Disability Resource Center
Serving Adams, Green Lake, & Waushara Counties
1-877-883-5378
ADRC Governing Board Minutes
November 8, 2018

- I. **Certification of Open Meeting Law**
- II. **Pledge of Allegiance**
- III. **Call to Order** – Chairman Warren Brewer called the meeting to order at 1:03pm.
- IV. **Introduction of New Members, if applicable.** Jack Allen introduced himself.
- V. **Roll Call/Mileage –**

<u>Adams:</u> Jack Allen	<u>Green Lake:</u> Joy Waterbury	<u>Waushara:</u> Warren Brewer Linda Manske Dennis Wedde
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- Absent:** Marge Edwards, Suzi Giesen, John Gende, and Jerry Lauer
Guest(s): Kelly Oleson, Lakisha Stemper, and Donna Richards
ADRC Staff: Jennifer Dille and Kim Rachel
- VI. **Adoption of the Agenda:** *Motion was made to adopt the agenda by Dennis Wedde, seconded by Jack Allen. Motion carried.*
- VII. **Approval of Minutes of the Previous Meeting:** *Motion by Linda Manske to approve the minutes of August 9, 2018, seconded by Dennis Wedde. Motion carried.*
- VIII. **Public Comment (3 minutes/person, maximum of 15 minutes):** None
- IX. **REPORTS:**
 - A. **ADRC Local Activities (Jennifer Dille):**
 1. **Staffing Updates:** Jennifer reported that the Disability Benefit Specialist position was advertised and applications have been received. Interviews for 4 applications will take place at the end of November, beginning of December with an anticipated start date of January 2, 2019. In the interim, Matt Wecker and Sandy Reinke have been sharing the position for Waushara County. Adams County Resource Specialist, Sara Peterson, is out on short term leave.
 2. **Staff Presentation – Adams County Staff:** Resource Specialist, Lakisha Stemper, introduced herself and reported on meeting with new clients, having contacts within a few days, working on enrollments, and screening new callers. Jennifer distributed a sample handout of the Adams County waiting list and explained the enrollment process. Adams is allowed to enroll 1 person per month and enrollment is based on a target group such as Frail, Frail Elder, Physically Disabled, or Developmentally Disabled.

B. **State Activity (Jennifer Dille):**

1. **ADRC Directors Meeting Updates:** Jennifer reported updates from the last 2 directors meetings. State budget was discussed. Funds are staying neutral. The reallocation is still in process. More information will be available in early 2019. And, next year's training plan was discussed. Jennifer mentioned that Wisconsin is one of 9 states awarded a 1.2 million dollar grant over the next 2 years to be used for the "No Wrong Door System" initiative. The program is a collaborative effort of the Administration for Community Living, the Centers for Medicare & Medicaid Services, and the Veterans Health Administration to build on ADRC programs in efforts to streamline access to long-term services and support options for older adults and individuals with disabilities. ORCD (Office for Resource Center Development in the Division of Long Term Care) will compile the data and report the information to the federal government. ORCD asked ADRC's for input regarding the use of a one-time funding option in 2019. Lastly, Jennifer commented two ORCD staff members are retiring and that Julie Schroeder from ORCD passed away last week. Julie was instrumental in starting ADRC's in Wisconsin.

C. **Advocacy Update:** Jennifer informed the board member that Advocacy Day next year is May 14, 2019 and encouraged everyone interested to attend. She reported that the federal budget passed. And briefly spoke about the caregiver shortage.

X. **OLD BUSINESS:** None.

XI. **NEW BUSINESS:**

A. **2019 Budget Discussion:** Jennifer distributed and reviewed a draft annual budget spreadsheet for 2019. Discussion followed.

XII. **MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS:** The next meeting is scheduled for February 14, 2019 in Waushara County, Room 109. There is a possibility of an earlier meeting if requested by the Director or Chairman.

XIII. **ADJORNMENT:** *Motion to adjourn the meeting at 1:55pm was made by Linda Manske; seconded by Joy Waterbury. Motion carried.*

Respectfully Submitted

Kim Rachel, Resource Assistant
Waushara County Aging & Disability Resource Center